



**CALVERT COUNTY
REGULAR MEETING OF THE BOARD OF
COUNTY COMMISSIONERS**

175 Main Street
Prince Frederick, Maryland 20678
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Christopher Gadway
Mike Hart
Earl F Hance
Kelly D McConkey
Steven R Weems

**TUESDAY, DECEMBER 14, 2021
AGENDA**

**If you wish to listen via telephone, please call
U.S. toll-free number: 888-475-4499 or 877-853-5257
Meeting ID: 899-4188-8251
Passcode (if asked): #**

I. OPENING - 10:00 a.m.

Invocation - *Pastor Dario Agnolutto - Calvert Grace Church, Owings, MD*
Pledge of Allegiance
Approve Agenda
Public Service Announcement (if any)

II. PROCLAMATIONS - 10:05 a.m.

1. [Designated Driver Campaign](#)
2. [Nelson Rice - Retirement](#)
3. [Andrew Brown - Retirement](#)
4. [Michael Thomas - Retirement](#)

III. APPOINTMENTS - 10:25 a.m.

1. Employee Recognition Committee
[Appointment Form](#)
2. Board of Library Trustees
[Appointment Form](#)

IV. PUBLIC HEARING - 10:30 a.m.

1. Public Hearing for Modification of the Calvert County Stormwater Management Ordinance
[Memo from Kevin Shaver, Project Engineer II](#)
[Draft Ordinance](#)

V. MEETING - 10:35 a.m.

1. Meeting with the Board of Education, Calvert County
[Memo from Rachel Distel, Clerk](#)

VI. NEW BUSINESS - 11:05 a.m.

1. Department of Finance & Budget; Board of Education – Request to Increase FY2022 Restricted Budget
[Memo from Beth Richmond, Deputy Director](#)
[Attachment A](#)
[BOE request](#)
2. Department of Public Safety: 2021 Hazard Mitigation Property Acquisitions
[Memo from Kara Buckmaster, Emergency Management Specialist](#)
[Maintenance Agreement](#)

VII. AWARDS - 11:35 a.m.

1. [Employee of the Month - November 2021](#)

Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258

- EOM Flyer - November 2021
- 2. Memo from Lorraine Joyner, ERC Chair
Pride & Quality Flyer

VIII. OLD BUSINESS - 11:40 a.m.

- 1. Office of the County Attorney: Presentation of Legislative Requests
Memo from John Norris, County Attorney
Requests for Legislation
Presentation

IX. CONSENT - 12:00 p.m.

- 1. Department of Community Resources: CDBG Amendment for MD-20-CD-21 - End Hunger Warehouse Project
Memo from Jacquelyn Culver, Special Projects Manager
Calvert MD-20-CD-21 Amendment
Calvert Co 20-CD-21 Amendment Letter
- 2. Department of Community Resources: Public Transportation - FY 2022 Rideshare/Commuter Assistance Program Grant Agreement
Memo from Sandra Wobbleton, Division Chief
FY22 Rideshare Grant Agreement
- 3. Department of Community Resources: Public Transportation - FY 2020 CARES Act Capital Grant Agreement
Memo from Sandra Wobbleton, Division Chief
BA 116
CARES Act Capital Grant Agreement
- 4. Department of Finance & Budget: Award Recommendation - ITB 2022-029 Traffic Control Devices and Associated Materials
Memo from Amanda O'Dell, Division Chief
Attachment A
Attachment B
Attachment C
- 5. Department of Planning & Zoning: Proposed Amendments to *Rules of Procedure – Calvert County Board of Appeals*
Memo from Carolyn Sunderland, Deputy Director
BOA Rules of Procedure Final
- 6. Department of Planning & Zoning: Amended Planning Commission By-Laws for Review and Action
Memo from Paul J. Conover, Planning Commission Administrator
By-Laws
By-Laws - redline

X. PRESENTATIONS - 12:05 p.m.

- 1. Department of Finance & Budget: FY 2023 Budget Season
Memo from Beth Richmond, Deputy Director
Presentation
- 2. Department of Technology Services: Procurement of a New Software System for Finance and Human Resources
Memo from Amy Lawson, Director
Presentation

XI. WORK SESSION - 12:35 p.m.

- 1. Department of Parks & Recreation: Flag Ponds Nature Park Shoreline Erosion Work Session
Memo from Karyn Molines, Division Chief

Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258

XII. PUBLIC COMMENT - 12:55 p.m.

The Board of County Commissioners will accommodate public comment in person and by telephone. Individuals should call in advance if participating by telephone.

Toll Free: 888-475-4499 or 877-853-5257; Meeting ID: 899 4188 8251 Passcode: #

Speakers, whether in person or participating by telephone, will be limited to 2 minutes as individuals, or 5 minutes if the designated representative of an organization.

XIII. COMMISSIONERS REPORTS - 1:00 p.m.

XIV. EXECUTIVE SESSION - 1:25 p.m.

Closed to the public pursuant to General Provisions Article Section 3-305 of the Annotated Code of Maryland.

1. Personnel Matter – [3-305(b)(1)(i)]

The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

XV. PUBLIC HEARING - 7:00 p.m.

Northeast Community Center, 4075 Gordon Stinnett Avenue, Chesapeake Beach, MD 20732

1. Department of Public Works: Highlands Homeowner's Association request for Special Tax District

[Memo from John Norris, County Attorney](#)

[Highlands Petition for Special Tax Districting](#)

This agenda is subject to change and the times listed are approximate.

If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.

If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <https://www.calvertcountymd.gov/list.aspx>.